

## Your privacy matters to us

Movemybooks is committed to protecting and respecting your privacy. We therefore have measures in place to ensure your accounting data and the personal information we hold about you are processed in compliance with the relevant Data Protection Laws\*.

### Your personal data

Most of the personal data we hold about you is the information you will have provided when setting up an account with Movemybooks. This includes your name, contact details and billing address.

In addition, we may also hold information about your preferences when using our service, the technology used and perhaps any feedback you may have provided about our service. We do not collect any information about your ethnicity, religious beliefs, sexual orientation or political opinions (i.e. those items of information known as 'Special Categories of Personal Information' within the relevant laws).

Beyond this, you should be aware that the accounting data we are transferring on your behalf may also include personal data. It is your responsibility to ensure you are happy with the privacy policies and data processing agreements (or terms) issued by the accounting platforms between which you are moving your accounting data, because from a legal perspective **you** are the 'Data Controller' (as defined in the GDPR), and your relationship with the Source Platform and the Destination Platform involved with your transfer of data will be governed by the respective privacy policies and data processing agreements of those platforms. Movemybooks acts solely as a 'Data Processor' (or, in some circumstances, a 'Sub-Processor').

### Transferring data outside the UK

Movemybooks is based in the UK, but our service involves the transfer of data between different accounting platforms which may or may not be located abroad. With this in mind, you should be aware that the legal mechanism permitting the transfer of personal data internationally (which in most cases will be the 'Standard Contractual Clauses' (SCCs) or the replacement International Data Transfer Agreement (IDTA)) is between yourself and your new accounting software provider. For your convenience, the privacy documentation of Xero, Sage and QuickBooks – all of which refer to the SSCs, at the time of publication of this notice, may be found on their websites at:

#### Privacy policies and terms of the main cloud accounting platforms

**Xero**

[www.xero.com/uk/data/xero-and-gdpr](http://www.xero.com/uk/data/xero-and-gdpr) and data processing addendum [www.xero.com/uk/legal/terms/data-processing](http://www.xero.com/uk/legal/terms/data-processing)

**Sage**

[www.sage.com/en-gb/legal/terms-and-conditions/product-and-service-terms-and-conditions/data-protection-addendum](http://www.sage.com/en-gb/legal/terms-and-conditions/product-and-service-terms-and-conditions/data-protection-addendum)

**QuickBooks**

[www.intuit.com/privacy/statement](http://www.intuit.com/privacy/statement)

\* Movemybooks complies with the United Kingdom's Data Protection Act 2018 and the retained version of the General Data Protection Regulation ((EU) 2016/679) as it forms part of the law of England and Wales, Scotland and Northern Ireland. We endeavour to take steps to ensure we will remain compliant with any additional legislation or updates to these laws that may be introduced from time to time.

## Further information

Our full Privacy Policy may be read on our website at

[www.movemybooks.co.uk/privacy-policy](http://www.movemybooks.co.uk/privacy-policy).