

Batch conversion service – QuickBooks Online

Our batch conversion service allows partners to hand over large blocks of client data conversions to Movemybooks, instead of processing them individually.

Movemybooks wishes to provide the best possible experience for Partners and their clients, so it is important that everyone works together and understands the part they need to play:

QuickBooks Online

Intuit will identify Partners (or partners may approach us directly) with a need to move at least 25 clients to QuickBooks Online in one batch. We can offer our batch conversion service to them, explaining how the service will work. Intuit will inform Movemybooks when a new batch customer is ready to move and provide contact details.

The bulk provisioning of QuickBooks Online companies (on Essentials plans or higher) and providing Movemybooks with access (via an Admin invite for quickbooks12@ledgerscope.com) will be undertaken by Intuit and/or the Partner.

Movemybooks

Movemybooks will contact the Partner and discuss their requirements. We will explain the process, answer any questions and agree on delivery timescales.

A data collection document will be provided to the Partner, together with a secure upload location for the files being converted.

When everything needed has been received, Movemybooks will process the conversions and be on hand to guide the Partner at all times.

Conversions will be processed by Movemybooks in the Partner Movemybooks account. The Partner will be able to monitor the status of conversions but will not need to action any and should not do so, unless asked to by Movemybooks.

Partner

The Partner will need to provide Movemybooks with a single point of contact at their practice. All future communications between the Partner and Movemybooks will go through that contact.

The Partner will need to register or already have registered a Movemybooks account and will need to add Movemybooks as a manager on their account. Movemybooks will provide a specific email address to be used for this purpose.

The Partner should complete the data collection document, which will confirm the conversion requirements for each client and include necessary usernames and passwords. They will also need to upload the files to be converted into the secure folder provided.

For further information about our batch conversion service, just email our support team at support@movemybooks.co.uk. They will be happy to advise.

www.movemybooks.co.uk